



YOUR INVITATION TO VEND

Make payment to: SPOKANE KENNEL CLUB
Mail payment to Vendor Chair: Ronda Singleton
15611 E. Laurel Rd., Elk, WA. 99009
Phone: **(509) 292-2323**

Contact Assistant Vendor Chair: Dolly Stearns
Phone: **(208) 818-1407** || Email:
joyfulnoisebeagles@gmail.com

The Spokane Kennel Club 123rd and 124th All-Breed dog shows, one of the largest shows held in the Inland Northwest, is pleased to invite you to offer your merchandise at our 2-day event. Our event is held at the biggest public gates on the eastern side of Washington State at the **Spokane County Fairgrounds and Expo Center**. The dates of these events are Saturday May 25th and Sunday, May 26th, 2024. Vendors may also open on Friday, May 24th, which has fewer dog show competitors and less public attendance – these are breed specific specialties.

SETUP INFORMATION:

- **SETUP DAY:** is Thursday, May 23rd, 2024, at 12:00pm (Noon) – 7:00pm. The building will NOT be available until then.
- **Additional Setup Day:** Friday, May 24th, 2024, 4:00pm to 7:00pm. The buildings will be closed after 7pm. Any inside takedowns must be done after Best in Show each day -NO exceptions.

RATES:

First 10 ft. increment - \$75.00 / Additional 10 ft increments - \$50.00

- All Booths will be 10 ft. deep by 10 ft. wide – No vehicles will be allowed inside.

VENDOR PARKING SPACE

- One parking space per vendor is provided in a designated parking lot at no extra cost. So, we can hold the space for you please confirm by indicate so upon making your reservation.
- Please note: There is no electricity in the designated parking lot. Vendors who require motorhome electricity should contact the Show Chair, Madelyn Goss, at madelyngoss@comcast.net.
- Prices for booth space do not include tables, chairs, decorations, or electric service.

Please read over the following information, complete this reservation form, and return it along with a check for payment in full (U.S. Funds only) made out to SPOKANE KENNEL CLUB – we are excited to have you join our Memorial Day weekend events.

Additional Rules for vending at Spokane Kennel Club shows:

- Full Payment must be **received by Monday, May 8th, 2024.**
- Your set-up and wares may not overflow or extend outside of your assigned booth space into the aisle.
- If you will be using a canopy it must fit completely within your assigned space, not extending into the aisle, or interfering with an adjacent booth.
- Subletting of Space: No exhibitor shall assign, sublet, or apportion the whole or any part of the space allotted, without the knowledge and consent of management. Each firm represented in the show must sign a regular contract form for space.
- Distribution of Advertising Matter: Distribution of circulars or advertising matter of any description, including souvenirs, will be restricted to the exhibitor's booth unless approved by SPKC.
- No dog food company may attend, sell, or promote dog food at Spokane Kennel Club shows.
- Bounced checks will be assessed at a \$55 fee.



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- Insurance. Exhibitors wishing to insure their goods must do so at their own expense. The show assumes no responsibility for the safety of the exhibitor's property, its offices, agents or employees from theft, damage by fire, accident, or other cause, but will use reasonable care to protect them against such loss. The vendor agrees to provide proof of insurance (a Certificate of Liability Insurance) prior to the show dates.
- AKC Rule. This space is sold with the understanding that should the privileges of The AKC be withdrawn from the purchaser of this space prior to the carrying out of this contract, this contract is hereby automatically cancelled, and any money paid by purchasers for such space shall be refunded.

COMPANY NAME: _____ **OWNER OF COMPANY:** _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Cell: _____

Do you agree to communicate through text messages regarding your vendor reservation? YES: _____ NO: _____

Description of Product/Services being offered: _____

Providing this description is mandatory so that we can prevent too many vendors with the same or similar products from signing up to vend.

Number of spots you to reserve: **10 x 10 inside:** _____ **10 x 10 outside:** _____ **Additional 10 ft.** _____

Will you require a parking pass (*Note: only 1 pass is offered per reservation*)? YES: _____ NO: _____

I have read and agree to the Spokane Kennel Club's Vendor Space Reservation Terms and Conditions & Contract.

YES, I agree: _____ Signature: _____ Date: _____ Amount enclosed: _____

Method of confirmation of requested:

USPS (*must include a self-addressed stamped envelope with completed form): _____

Email: _____ Text message: _____

*Preferred email to send confirmation

*Preferred Text to send confirmation – I agree to receive text messages.